

## JOB DESCRIPTION

<b>Position / Designation</b> : Quantity Surveyor	<b>Number of Vacancy:</b> 2
<b>Department</b> : Projects	<b>Cell</b> : Projects
<b>Location</b> : Bangalore	<b>Reports To</b> : Projects Head

**Job Purpose** : Responsible for the Cost of Residential Buildings

### Job Duties & Responsibilities

- Preparation of contracts, including details regarding quantities of required materials.
- On-going cost analysis of maintenance and repair work.
- Feasibility studies of client requests.
- Analyzing completed work and arranging payment to contractors.
- Allocating upcoming work to contractors.
- Site visits, assessments and projections for future work.
- Technically qualified in Quantity Surveying/Cost Management.
- Consideration given to MEP engineers with demonstrable commercial experience.

### Job Requirements

Educational Qualification : B.Tech/B.E/Diploma in Civil

Work Experience : 5 – 6 years

Special Requirements : Auto CAD, MS office

Key Competencies : Be able to do the Rate analysis, BOQ, Material Reconciliation, Strong Operation of Auto Cad.

